



ONLINE COVID-19 IN THE WORKPLACE

The Department of Employment and Labour's COVID19 Workplace Preparedness Directive forms the foundation of the COVID-19 IN THE WORKPLACE course.

This course is aimed to equip employers and supervisors, in plain language, to comply with the statutory precautionary measures required in the workplace.

Let's start with the end in mind.

This virus has impacted on your turnover and profitability, right? The lockdown regulations have had a dramatic impact on all our lives. To protect what we can, including your company, we have a responsibility to our families and employees to minimise the spread of the virus (it is not only a legal obligation). And the law is intended to guide us through the process of maintaining a healthy and safe working environment.

The Directive serves as our guide. We'll tap into parallel legislation to help us understand how to interpret the Directive in a practical sense. We'll keep it as simple as possible so that your most junior supervisors can understand their responsibilities. All legal references have been hyperlinked so that you can access 26 pieces of legislation from our online library. We won't be quoting sections and sub-sections of law.

Course Contents

Module 1 (15 minutes)	Introduction	Outline's COVID-19 Workplace Plan
Module 2 (30 minutes)	Administrative Measures	The in's and out's of admin measures in the workplace
Module 3 (15 minutes)	Social Distancing Measures	The in's and out's of social distancing in the workplace
Module 4 (15 minutes)	Health And Safety Measures	Employee and workplace hygiene
Module 5 (15 minutes)	Cloth Masks	The in's and out's of workplace face masks
Module 6 (15 minutes)	Ventilation	The in's and out's of workplace ventilation systems
Module 7 (15 minutes)	PPE	Legal references to personal protective equipment
Module 8 (15 minutes)	If You Employ > 500 People	Legal requirements
Module 9 (15 minutes)	If You Employ < 10 People	Legal requirements
Module 10 (15 minutes)	Employee Obligations	What employees must do
Module 11 (15 minutes)	The Directive (DoEL)	Inspector's activities
Module 12 (60 minutes)	Hazardous Biological Agents	The in's and out's of the regulations
Module 13 (60 minutes)	Risk Assessment (Part 1)	Identifying, assessing and evaluating hazards
Module 13 (60 minutes)	Risk Assessment (Part 2)	Putting in controls to address risks identified
Module 14 (15 minutes)	COVID	COVID-19 and COVID claims

R1450 (Including VAT) Email enrolme@sacovid19.co.za to take this course.